

Ballot Printing Specifications

ASHTABULA COUNTY BOARD OF ELECTIONS

General Election –November 6, 2018

All ballots shall be printed within the state of Ohio in accordance with Ohio Revised Code, Section 3505.13.

Ballots shall be printed in accordance with specifications for printing as set forth in Ohio Revised Code, Section 3505.08. Due to possible legislative changes, we are asking bidders to maintain their quotes 60 days past the above election date.

Please submit your quotes prior to July 24, 2018.

The rotation of candidate names for each office shall be in accordance with the Ohio Revised Code and also the annual ballot rotation of local questions and issues in accordance with the Ohio Revised Code, Sections 3505.03(B) & 3505.06 (B) (1).

Regular Voter's Ballots must be delivered (**No later than October 17, 2018**) prior to Election Day, if received later than specified time frame the printer will assume some of the cost.

Each ES&S style ballot shall have attached **1 stub** the width of the ballot located on the bottom and each shall be numbered and perforated, per Ohio Revised Code, Section 3505.08(A). Printer required to provide credentials and references upon County's request.

Total precincts – 104.

Number of ballots – Approx. 75,000

Cost should be based on per ballot charge for actual number of ballots printed.

Printer to layout all ballot faces.

Ballot proofs sent within one (1) week of receipt of ballot copy.

Printer must provide certified statement that all excess or unused ballots were destroyed.

Bond in twice the amount must be attached to the quote.

All ballots will be bound and shrink-wrapped by precinct jurisdictions with covers. (3505.11) bound in 100's with extra ballots not equaling 100, labeled as such.

Printer will provide barcodes on page one on all ballots for E Poll book scanning

Printer is **required** to use **ES&S sequenced or generic code stock** for printing purposes.

Printer is **required** to provide a **breakdown of the ballots printed per precinct** (Election Day, Absentees, Test, and Test Deck), for the purpose of charge-backs.

Printer shall provide a price quote for **both** a 14" ballot and a 17" ballot with 1 stub. Price quote for 2 page ballot, if needed. The ballots must have the bar code for each precinct, split, and ballot number, so the E-Pollbook can scan the ballots.

Printer shall **disclose any shipping charges** related to the ballots within "Ballot Quote".